

ASSESSMENT RECORD (For Educators) – LESSON 2



Candidate Name Engel Mateo

Date 22/3/17

Record the results of the assessment in the boxes below, with additional comments as required. Indicate whether the student has been assessed as “Competent” (C) or “Not Yet Competent” (NYC). Multiple attempts can be permitted.

BSBWHS201A Elements	C	NYC	Comments
1.1 Follow provided <i>safety procedures and instructions</i> when conducting work	✓		
1.2 Carry out pre-start systems and equipment checks according to workplace procedures	✓		
2.2 Identify existing and potential <i>hazards</i> in the workplace, report them to designated persons, and record them according to workplace procedures	✓		
3.3 Take actions to eliminate workplace hazards and reduce risks	✓		
<p>The candidate has been informed of the assessment result and the reasons for the decision.</p> <p>Assessor <u>Craig Blom</u> Date <u>22/3/17</u></p> <p>I have been informed of the assessment result and the reasons for the decision.</p> <p>Candidate <u>Engel Mateo</u> Date <u>22/3/17</u></p>			



SAFETY PASSPORT CERTIFICATE (For Students) – LESSON 2

Once **all the competencies** have been met for this lesson, students can have their teacher/trainer sign the certificate below, then cut out and insert the certificate into their personal Safety Passport.

<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: right; font-size: small;">PTO for more details</div> </div> <p>This card is evidence that <u>Engel Mateo</u> from <u>NYSC</u></p> <p>has successfully completed Lesson 2 of the SmartMove Safety Passport program</p> <p>Date <u>22/3/17</u></p> <p>Educator Signature <u>[Signature]</u></p> <div style="text-align: right;"> </div>	<p style="text-align: center; font-weight: bold;">Competencies of Lesson 2 (SAM in the Workplace)</p> <ol style="list-style-type: none"> 1.1. Follow provided <i>safety procedures and instructions</i> when conducting work 1.2. Carry out prestart systems and equipment checks according to workplace procedures 2.2. Identify existing and potential <i>hazards</i> in the workplace, report them to designated persons, and record them according to workplace procedures 3.3. Take actions to eliminate workplace hazards and reduce risks
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Workplace Hazard Assessment

Assessor	<u>Chad Mateo</u> ✓	Location	North Lake Senior Campus ✓
Company/Workplace	<u>Computer Room</u> ✓	Date	March 13, 2017

Hazard Type (Spot the Hazard)	Immediate Danger (Assess the Risk)	Suggested Control (Make the Change)
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Electricity	Tangled wires	Switch off electronics and organize ✓
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Noise	Loose screw	Fix with proper tools
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Slips, Trips & Falls	Immediate Danger (Assess the Risk)	Suggested Control (Make the Change)
- Spills & wet floors	N/A	N/A
- Working at heights	N/A	N/A
- Obstacles	Unnecessary machine	Store properly or dispose if unworkable

Hazardous Substances	Immediate Danger (Assess the Risk)	Suggested Control (Make the Change)
- Liquids	Flammable or combustible	Avoid liquids near electrical wires or plugs ✓
- Dust	N/A	N/A
- Fumes	N/A	N/A
- Bacteria & Mould	N/A	N/A
- Body Fluids	N/A	N/A

Manual Handling	Immediate Danger (Assess the Risk)	Suggested Control (Make the Change)
- Moving heavy loads	N/A	N/A
- Repetitive motions	Stress and poor posture	Take a small break ✓
- Awkward posture	Body pain	Find the most comfortable position

Mechanical Equipment	Immediate Danger (Assess the Risk)	Suggested Control (Make the Change)
- Vehicles	N/A	N/A
- Moving Parts	N/A	N/A
- Pressurised Items	Explosion	Check regularly to avoid accidents ✓
- Excessive heat or cold	Over heating or freezing	Examine if it's on the right temperature

Personal Safety

- Stress

Depression

Take some time to relax or be organised

- Fatigue

Passing out

Have a good long rest

- Bullying

Anxiety

Ask or get some help from an authorised person

- Violence

Injuries or even death

Tell someone you know that can help you



Current Hazard Controls

Identified Hazard	Why is it a Hazard?		Suggestion for Improvement		Person Responsible
	1	2	1	2	
Exposed wire	You might have short circuit	You might touch it and shocked	Replace with a new wire	Cover with an electrical tape	Teacher
Overspilled water	It's going to be slippery		Mop it and let it dry	Put a warning sign	Chef
Overheating machine	It might explode	It might break the electrical circuit	Check regularly	Don't leave it without someone monitoring it	Machine operator
Sitting all day	Repetitive motion	Poor posture or uncomfortable task	Ask the head person for another task	Stretch from time to time	Employee

what kind of machine

Quite good